

# Northeast Texas Community College

## Charlie and Helen Hampton Library

### Interlibrary Loan Request Form

**\*\*\*YOU MUST HAVE A CURRENT STUDENT ID OR LIBRARY CARD\*\*\***

*Please make sure you are registered in the library's database*

*Only 3 Interlibrary Loans at a time*

*We do not Interlibrary Loan AV materials or textbooks*

**Please complete this form and return it to the Reference Librarian**

Please check appropriate status		Student ID:	
Student _____	NTCC _____		
Faculty/Staff _____	TAMU-T _____		

Date: \_\_\_\_\_ Local Phone: (\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_

(If your name has changed, please let us know)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date needed by: \_\_\_\_\_ Date no longer needed by: \_\_\_\_\_

<b>Book</b>	<b>or</b>	<b>Periodical (journal, newspaper, or magazine)</b>
Title: _____		Title of Article: _____
_____		_____
_____		_____
Author: _____		Author of Article: _____
_____		_____
ISBN: _____		Name of Periodical: _____
Publisher: _____		_____
Copyright date: _____		Date: _____ Volume: _____
		Issue: _____ Pages: _____

Some libraries charge fees for handling and for copying.

What is the maximum amount you wish to spend? \_\_\_\_\_